

## Application form for participation in the international scientific and technical conference

« Problems of development and field operation of heavy oil and bitumen»

November 14-15 , 2013

1. Author:

Surname \_\_\_\_\_ Second name \_\_\_\_\_

First name \_\_\_\_\_

2. Place of work  
(full name of organization for external participants)

3. Position, department \_\_\_\_\_

4. Full post address of organization  
(for external participants) \_\_\_\_\_

5. Telephones \_\_\_\_\_

6. E-mail: \_\_\_\_\_

7. Number of section \_\_\_\_\_  
(by ж/ч ои мемениги)

8. The title of the report \_\_\_\_\_  
(point out the section number for each report)

9. Coauthors (surname, first name, second name )  
\_\_\_\_\_  
\_\_\_\_\_

10. Hotel reservation from \_\_\_\_\_ to \_\_\_\_\_  
category of room \_\_\_\_\_

11. The necessity of a computer projector for report demonstration (necessary to note ✓):

yes \_\_\_\_\_ no \_\_\_\_\_

Travelling and living expenses, accommodation are due to the sending party.

## BY RESULTS OF SEMINAR WE ARE PLANNING TO PUBLISH THE ARTICLES.

### Rules and order of reports registration

- We accept not more than 2 reports from one author..
- The report volume should be from 3 to 7 full pages, format A 4, text editing Microsoft Word
- The report text is provided on the diskette (or by e-mail) together with printout.
- We do not publish texts without the e-mail variant.
- Margin: 20 mm from all sides.
- Index of UDC: point size 12, usual, alignment on left edge.
- HReport title: point size 12, lowercase letter, type Times New Roman Gyr, boldface font, alignment on center, interval after – 6 print..
- Surnames and the initials of authors: size 12, font Times New Roman Gyr, on center.
- Town and organization name: size 12, font Times New Roman Gyr, italics, underlined, on center, interval after – 12 print.
- The main text of the report: size 12, font Times New Roman Gyr, alignment on width, unary line spacing, automatic hyphenation. Space of the first line of the paragraph is 1,27..
- Requirements to formulas: adjustments Equation Editor sizes of signs – usual 12 pt, large index 8 print, small index 6 print, large symbol 20 print, small symbol 14 print; adjustments on style- text, function, variable (inclined), a matrix-vector (semiboldface), numbers - Times New Roman, Greek letters and symbols – Symbol.
- If there are no specified things the direct low-fat format of symbols is used.
- Figures are black – and – white, in graphic text editing Word – necessarily grouped.

Figures are represented in the text, and the visible size of the text in figures should be within the limits of 10-14 print. Figure signatures are settled down on the center, interval is before and after 6 print.

- Creating the tables you should use the command HEADINGS from the menu TABLE.

- Bibliographic list (with a space in 1 line from the text, on width, no more than 5 positions).

Number of the reference on the

literature in the text is specified in square brackets.

- Pages are not numbered.

- Paginal footnotes are not used.

## Organizing committee Address

(for communication, applications and reports):

169300 Ukhta,

Senyukov St., 13, USTU (115 - K)

telephone: +7(8216) 700306

Fax: (8216) 74-47-15

E-mail: mpikova@ugtu.net

UGTU site: <http://www.ugtu.net/>





## Deadlines

- 1 Up to 30.09.2013 – applications and reports to participate in the seminar;
- 2 Up to 21.10.2013 – distribution of the second informational letter;
- 3 Up to 06.11.2013 – confirmation of participation and hotel reservation;
- 4 14.11.2013 – registration of participants and the beginning of seminar;
- 5 15.11.2013 – work termination and seminar closing.

### Seminar organizing committee:

**Chairman – Tskhadaya N. D., Doctor of Science, professor, rector;**

**Cochairman – Kuleshov V. E., PhD, vice-rector on scientific work and innovation.**

### Members of organizing committee:

**Demchenko N. P. – Doctor of Science Geology, dean of geological – survey faculty,**

**associate professor GMS department;**

**Dozmorov A. N. – vice-rector on safety USTU;**

**Korshunov G. V. – vice-rector on organizational issues and external affairs USTU;**

**Yagubov E. Z. – PhD, professor, director of Oil and Gas Institute;**

**Fedorov N. S. – PhD, first vice-rector on educational work USTU, associate professor TML PG department;**

**Shtol S. V. – vice-rector on general issues;**

**Tsunevskiy Y. P. – first vice-rector USTU;**

**Emeksuzyan A. R. – PhD, vice-rector on economic issues USTU.**

### Committee working group:

**Senior secretary of seminar –**

**Pikova M. N., principal engineer, SRC;**

**Members of committee working group:**

**Kashezhova O. G., engineer 1 cat., SRC;**

**Rotter Z. V., engineer 1 cat., SRC;**

**Kuznetsova I. I., engineer 2 cat., SRC**

### Programme committee of seminar:

**chairman – Kuleshov V. E., PhD, vice-rector on scientific work and innovation;**

**vice chairman – Nazarov A. V., head of Center «Development and field operation of natural gases and well drilling» LLC Gazprom VNIIgaz branch in Ukhta (in coordination);**

**vice chairman – Ruzin L. M., Doctor of Science Technical, professor, department RENGМ PG;**

### Members of programme committee:

**Morozuyuk O. A. – PhD, associate professor, department RENGМ PG;**

**Poluboyartsev E. L. – PhD, associate professor, head of department PEMG;**

**Rostovschikov E. B. – PhD, head of department GNG;**

### Conference will be carried out on sections:

**Section 1. Technologies of fields development and production of high-viscosity oil and bitumen.**

**chairman – Ruzin L. M;**

**cochairmen – Morozuyuk O. A., Rostovschikov E. B.**

**Section 2. Gathering, treating and transportation of oil.**

**chairman – Poluboyartsev E. L.**

*The reports that reveal the problems of industrial safety and economic efficiency of manufacture and corresponding conference subjects and sections are also accepted.*

UKHTA STATE TECHNICAL UNIVERSITY



International scientific – technical conference

Problems of development and field operation of heavy oil and bitumen

FIRST INFORMATIONAL LETTER

November 14-15, 2013

Ukhta

